



Posted: 12/2/11 JIW

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DIVISION OF PROFESSIONAL REGULATION

PUBLIC MEETING MINUTES:	<b>Board of Electrical Examiners Workshop</b>
MEETING DATE AND TIME:	<b>Friday, December 2, 2011 at 8:30 a.m.</b>
PLACE:	<b>Cannon Bldg., Conference Room A 861 Silver Lake Blvd Dover, DE 19904</b>
MINUTES APPROVED:	January 4, 2012

### **MEMBERS PRESENT**

Robert MacLennan, Professional Member, President  
Daniel Creedon, Professional Member, Vice-President  
Frank Beebe, Public Member  
Richard Millar, Public Member

### **MEMBERS ABSENT**

There were no members absent.

### **DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

James Collins, Director  
Jennifer Witte, Administrative Specialist II  
Danny Stevenson, Deputy Attorney General

### **OTHERS PRESENT**

James Timmons, Sr.  
Guy Hudson  
Ed Capodanno  
Cheryl Heik  
Ken Adams  
James Timmons, Jr.  
Steven Dignan  
Bill DelleDonne  
Walter Brittingham  
Gwen Harris-Montague

### **CALL TO ORDER**

Mr. MacLennan called the meeting to order at 8:45 a.m.

### **REVIEW OF MINUTES**

A motion was made by Mr. Beebe, seconded by Mr. Millar, to approve the minutes from the November 2, 2011 meeting. The motion was unanimously carried.

## **UNFINISHED BUSINESS**

The Board continued discussing what items will need to be addressed to support the new Bill.

## **NEW BUSINESS**

Due to the turnaround time it was discussed that there will be a need for a temporary permit to be issued at the time an application is received in the office that will be valid until the application is reviewed by the Board for a final decision so that the apprentice or Journeyman may continue to work.

It was decided that when ready to send out notification regarding two new licenses, a mass mailing will be sent to all Electrical licensees, vocational schools in all three counties, the Department of Labor and the utility companies.

Mr. Collins reiterated that the Bill is there and has already passed and the Board's job is to work with it. In addition, he cleared up some Division and administrative questions that had come up through discussions.

For January's Workshop, there should be a draft of the application for the Apprentices and Journeyman's available for review.

## **PUBLIC COMMENT**

Walt Brittingham, member of the Electrical Contractors Association, asked the Board if they plan to make rules that will pertain to workers or laborers.

Mr. MacLennan stated that there will not be a provision for laborers and that they will need to be supervised by either a licensed Master Electrician, Limited Electrician, Apprentice or Journeyman.

Mr. Brittingham also asked the Board if people who do low voltage wiring such as telephone and cable will have to be licensed under this new bill as well.

Mr. MacLennan stated not at this time.

## **NEXT SCHEDULED MEETING**

The next scheduled Workshop will be on January 4, 2012 at 11:00 a.m. in Conference Room A, second floor of the Cannon Bldg. 861 Silver Lake Blvd. Dover DE.

## **ADJOURNMENT**

There being no further business, a motion was made by Mr. Creedon, seconded by Mr. Beebe, to adjourn the meeting. The motion was unanimously carried. The meeting adjourned at 10:19 a.m.

Respectfully submitted,

Jennifer Witte  
Administrative Specialist II